Nov. 29, 1975

Hi Andrea,

And a happy Wild Turkey Day to you!

My agent in New York has asked me to ask you to help us re-establish the business procedures regarding money flow that we operated on when monies coming to me came from the Point offices. All that means is that you send any checks to her instead of me. My agent xx functions as a bookkeeper and records keeper for me, and is of mucho help in keeping my whole weird scene more or less business-like. Her name and address are:

Elizabeth McKee
The Harold Matson Company
22 East 40th Street
New York, N.Y. 10016

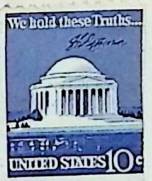
Checks payable to: Harold Matson Company (with a note somewhere on the check saying, what? Gurney Norman's Royalties, or, Gurney Norman's CQ Author Fee. If that is too much trouble, we don't actually have to have the note; but I've found that every little detail of information squeezed in on all forms etc. helps keep it simple, especially for tax purposes).

Also, when Lois was Point secretary/bookkeeper, she sent my agent a xerox of the total accounting xx sheet xxx of Random House funds to Point which illustrated the disbursement of the per centages, particularly to me. I'm no longer sure just what the relationship is of CQ to Point, and so I wonder if it would be too much trouble, Andrea, for you to write a note to Elizabeth that explains the change in xxxxx accounting from Point toCQ, and also explains the current relationship with Random House and xxx Penguin. We're about finished with Random, aren't we?

Historically, my entire relationship with the Catalog, and now with CQ, has been personal and person to person, in godd old West Coast mellow style. I wouldn't have it any other way, but the New York people get nervous about any variance from their way of doing business, and need these little documentations for their files, and no doubt their heads. My agent is really a nice woman, and a top professional in her field. She has been more than willing for me to conduct most of my own business with my friends; but I do have to include her and keep her posted. Lately she has felt like she didn't understand the changes in the world of Whole Earth, and so it would be a help to me and to her if you could send her a brief letter explaining xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx where we are at, vis a vis Random and Penguin. I hope this aint too much of a bother. I appreciate you being there. Surex is fun to see you, to seeyou all, on those rare times when I make it to Sausalito. Many thanks. Call me if you need any clarification on this

Love, Gurney

Gurney Norman
180 Stanford Ave.
Menlo Park, Ca. 94025



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